



716 8th Ave N.
Myrtle Beach, SC 29577
Phone: (843) 429-0006
Email: admin@usclubsoccer.org

TOURNAMENT HOSTING APPLICATION

Please download this application template, input the required information, and email to tournament@usclubsoccer.org. Your tournament will be considered "Open" to all USSF affiliated members unless you specifically request otherwise. You may also print and fax the application, but email is strongly preferred. Please refer to "Tournament Rules and Sanctioning" (Policy Section 7), which can be found on the website. Upon signing this application you are agreeing to conditions of the Tournament Hosting agreement on page 2 of this document.

General Information:

1. Name of Tournament:	FC Portland Winter College Showcase		
2. Host Club Member:	FC Portland		
3. Tournament Dates: If this tournament must be cancelled, you MUST notify our office.	January 15-18, 2010	4. Facility' Name:	Liberty High School
5. Facility Owner Name and Address:			
6. Tournament Director:	Mike Stebbins	Telephone-W:	1-800-724-6076
Address: City, State Zip:	21255 NW Jacobson Rd. Suite 300 Hillsboro OR 97124	Telephone-H:	1800-724-6076
		E-mail:	mike@premierinternationaltours.com
		FAX:	503-439-8364
7. Disciplinary Committee Chairman:	Joe Wedding	Telephone-W:	503-439-8364
Address City, State Zip	21255 NW Jacobson Rd. Suite 300 Hillsboro OR 97124	Telephone-H:	503-439-8364
		E-mail:	joe.wedding@fcportland.org
		FAX:	503-439-8369

Competition Information:

8. Type of Tournament:	Unrestricted	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Restricted	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Unrestricted:: Open to affiliated teams from US Club Soccer, other USSF affiliated members; and foreign countries (upon USSF Approval). Restricted: Restricted to teams registered through US Club Soccer.						
9. Estimated Number of Teams:	Boys	25	Girls	25	Co-ed	0
10. Team Entry Deadline:	December 4th, 2009					
11. *** # Foreign Teams:	0					
12. Teams Anticipated From What States:	OR, CA, WA, ID					
13. Team Age Groups:	U15-U18					
14. Team Size for each age group (3v3, 4v4, etc):	11v11					
15. Number of guest players/team from outside clubs:	4					
16. Source of Referees:	Eric Beck					
17. USSF Certified Referee Assignor:	Eric Beck					
18. Referee assignor phone number (indicate if work or home number).	work 503-667-5586					

**Note that in all US Club Soccer sanctioned competitions, players will be permitted to play up in age group within the same club. No US Club Soccer teams will be required to obtain travel permission to participate.

***Any tournament involving international teams must also obtain permission from USSF. The two required USSF forms can be obtained from US Club Soccer on the Club Resources page in the Members Only Area of the US Club Soccer web site. The two additional USSF forms, a copy of the tournament rules and a \$75 check made out to USSF should be sent to US Club Soccer along with this form. Once US Club Soccer has approved this form and noted this on the USSF forms, US Club Soccer will forward the two USSF forms, a copy of the tournament rules and the \$75 check to USSF.

Signature of President or Chief Officer of Host Club | **Joe Wedding** | Date: | **10-5-09**

APPROVAL Approved	DENIAL
By _____	_____
Title Director	Date 10/07/2009

www.usclubsoccer.org



TOURNAMENT HOSTING AGREEMENT TERMS

- 1) **Tournament Rules:** The Host Member and participating teams shall abide by those tournament rules submitted as part of the tournament application, a copy of which are attached herein, as well as all statements made in the tournament invitation, and any and all US Club Soccer Policies applicable to tournaments and competitions generally. The Host Member agrees to modify its tournament rules, if necessary, in the following respect and submit a revised copy of such rules to US Club Soccer:
 - (a) All US Club Soccer teams shall utilize their US Club Soccer Player Cards.
 - (b) All teams shall allow players registered to the same soccer club to play up in age without restriction.
 - 2) **Participants:** The Host Member shall provide a copy of the approved tournament application to each tournament applicant, and agrees that all decisions regarding acceptance of teams into the tournament shall be fairly and impartially made, and shall not be based upon race, creed, color or national origin. A copy of this agreement shall be available to participants on an as requested basis. Unless an international tournament, all teams must be registered to a USSF member organization.
 - 3) **Tournament Cancellation:** If the tournament should be cancelled, the Host Member shall comply with the tournament cancellation policy, provided as part of the application process.
 - 4) **Insurance:** The Host Member understands that liability insurance is provided by US Club Soccer only to the extent as set forth in the insurance policy issued by Markel Insurance. Policy information can be found on at www.usclubsoccer.org, and the policy may otherwise be reviewed upon request. All teams carded by US Club Soccer are covered by the US Club Soccer liability and secondary medical policy. All non-US Club Soccer teams shall utilize their own USSF affiliate's insurance, register as a tournament team with US Club Soccer, or obtain tournament insurance from US Club Soccer, pursuant to US Club Soccer Policies.
 - 5) **Referees:** The Host Member agrees to use only USSF registered referees who are in good standing, unless a waiver has been granted by USSF or US Club Soccer to allow the use of other referees, including referees from another country. The Host Member shall provide to US Club Soccer the name, address and phone number of its referee assignor if it has not previously done so in the application, and indicate in its post tournament report whether a one or three referee system was used, and in which age groups.
 - 6) **Medical Authorizations:** All participating teams shall have available medical treatment authorizations for each player in a form adequate for use at the site of the tournament. These authorizations shall be presented to the Host Member at registration, and kept at the field and available for use by the team and Host Member..
 - 7) **Player Pass Checks:** All participating players shall utilize a player pass issued by a USSF-affiliated member. The passes shall be verified and checked against the team roster both at team registration and at the field prior to each game.
 - 8) **Tournament Procedures:** The Host Member agrees that written procedures will be produced and distributed and sufficient staff will be available at all times to supervise and administer the tournament. Procedures shall include:
 - a) Notifying local police, ambulance, or other emergency response organizations of the tournament, and confirming of the procedures by which they can be summoned to the tournament.
 - b) Utilizing Field Marshals at all times at each venue.
 - c) Providing a system of communication between all field marshals and the tournament director, and establishing an internal emergency communications protocol for summoning medical personnel or addressing other emergencies.
 - d) Promptly posting results and resolving any questions or disputes regarding game results or competition incidents.
 - e) Complying with the FIFA Laws of the Game, unless permission to do otherwise has been received in writing from US Club Soccer.
 - 9) **Disciplinary Committee-**The Host Member shall comply with the US Club Soccer Disciplinary Rules, which can be downloaded from the website [LINK](#) Among other rules, the Host Member shall establish a Disciplinary Committee to expeditiously hear and act upon discipline matters and rule interpretations. Under no circumstances may a referee's decision, issuance of a red or yellow card, or a coach or team staff ejection be reviewed or overturned.
 - 10) **Post Tournament Report-**The Host Member agrees to submit a post tournament report to US Club Soccer within 30 days after the conclusion of the tournament, on the form specified by US Club Soccer.
- AS US CLUB SOCCER SANCTIONS THIS TOURNAMENT AT NO COST TO THE HOST MEMBER:**
- 11) **Program Advertisement:** Host Member shall provide at no cost a US Club Soccer full or half page ad in its tournament program (if applicable). Graphics provided by US Club Soccer.
 - 12) **Website Banner Placement:** Host Member shall provide at no cost a website banner ad, placed in a prominent location on the tournament website (if applicable). Graphics proved by US Club Soccer.
 - 13) **Mailing List:** Host Member to provide an electronic file of team solicitation list for this tournament (desired, not obligatory).
 - 14) **Attendees List:** Host Member shall provide to US Club Soccer the team/coach attendees contact information (preferably in an electronic format) within 10 days of tournament's conclusion. This listing should be emailed to ghutton@usclubsoccer.org .
 - 15) **Registration Materials-**Host Member shall place US Club Soccer selected materials within the tournament's registration packet, upon request. Materials provided by US Club Soccer.

Sample ATTENDEE LIST
to be submitted no later than 30 days after tournament

Club Name	Age group	Gender	Position w/l Club	Last	First	Phone	Email	Address	City	State	Zip
Abcde FC	U14	Boys	Coach	Smith	John	100-555-1212	abcd@strikers.com	123 Main Street	Anywhere	AZ	12345
Sample Soccer	U15	Girls	Manager	Thomas	Lynn	555-555-1212	test@email.com	999 Boxwood	ThisTown	MD	65432
Test FC	U15	Boy	Coach	Jones	Ken	555-555-5555	email@email.com	555 Broadway	Here	CT	45678
The Best SC	U14	Girls	Coach	Stewart	Hal	555-555-5555	hal@test.com	555 Oak St	There	VA	78945
The Worst SC	U14	Boys	Manager	Williams	John	555-555-5555	john@test.com	555 Center St	Centerville	UT	98765



TOURNAMENT PARTICIPANT FACT SHEET

1. TOURNAMENT APPROVAL-- If this Fact Sheet is accompanied by an “approved” tournament form, the tournament has been sanctioned by US Club Soccer, which is a National Affiliate Member of the USSF, and is authorized by the USSF Bylaws to sanction such tournaments.

2. US CLUB SOCCER MEMBER TEAMS-- If you are a US Club Soccer member, it is not necessary to request travel permission to attend the tournament if you use your US Club Soccer player and staff cards. Your players and staff are covered by the current US Club Soccer liability and secondary accident insurance policy. Your club is also covered by the US Club Soccer liability policy.

3. USSF AFFILIATE TEAMS-- If you are a member of another USSF member organization, and this tournament is “open” as nearly all are, you are welcome to attend the tournament. If it is being held in your state, you may be able to attend without travel permission, but please check your state’s rules. If you are attending from another state, you may need to seek travel permission from your state by complying with the regular travel permission procedures. It is suggested you apply at the earliest possible time. If you have complied with your state’s travel permission procedures, they are required to approve your travel. However, if you are having trouble getting insurance coverage from your state association, see #5 below.

4. USSF RULES-- Note that you may not be denied permission to attend based on the fact the tournament is not a US Youth Soccer sanctioned event, if you comply with your state association’s travel rules, if any. Such denial is in violation of the anti-discrimination provisions of the USSF Bylaws, and USSF Policy 601-7. A copy of this Policy is attached.

5. OPTIONAL TOURNAMENT INSURANCE--NON-MEMBER-- If you’re having a problem getting insurance coverage from your state association, insurance may be obtained from US Club Soccer to attend the tournament at a charge of \$50 per team. Under this program, the team still gets travel permission from its state, and uses its USYS player cards, but is covered by the US Club Soccer insurance policy. A certificate of insurance will be sent to you or the tournament if necessary. To do this, you may obtain the necessary application form from our website: Go to www.usclubsoccer.org and [registration/tournament team Insurance. LINK](#)

6. TOURNAMENT TEAM OPTION-- In lieu of #5 above, but only if necessary, you may be able to attend the tournament as a US Club Soccer Tournament team, and travel with US Club Soccer player cards. Under this scenario, you will be issued US Club Soccer player and staff cards for this tournament only, and will be covered by our insurance policy. The fee is \$8 per player and staff card, to cover insurance and the USSF registration fee. In most cases, though, the insurance option in #5 above will suffice. Tournament team information is also found on the website at [registration/tournament team Insurance. LINK](#)

7. FURTHER INFORMATION-- If you have any questions, you may contact our office at 843-429-0006, or email us at admin@usclubsoccer.org. We will assist in clarifying these matters with your state association if necessary.

III. REVISED USSF POLICY

Policy 601-7 -Competition Participation

Section I.

(A) Any properly registered team has the right to enter any competition involving Organization Members or their members provided that it is eligible under the rules of that competition, pays all required fees, and is in good standing.

(B) No Organization Member or member of an Organization Member shall interfere with the opportunity of a player, coach or team to travel to compete in a competition, including a game, scrimmage, tournament or League governed by

Section 1 (A) above and shall not deny permission to travel unless that player, coach or team has been prohibited from doing so for disciplinary reasons pursuant to the due process requirements set forth in Bylaw 701. The foregoing shall not prevent Organization Members and their members from having bylaws, rules, or policies that penalize teams or players for failing to meet their previously scheduled game commitments 9r prevent Organization Members from enforcing reasonable notification requirements prior to travel.

(C) Any Organization Member or member of an Organization Member, player, coach or individual denied the right to participate in any competition involving Organization Members or their members has the right of appeal and/or grievance through the applicable procedures set forth in Federation Bylaws and Policies.

Section 2.

(A) Tournaments hosted by Organization members or their members shall fall within one of the following two classes:

(1) Unrestricted Tournament: A tournament that is open to all Federation affiliated participants. Any tournament that allows international participants must be an Unrestricted Tournament.

(2) Restricted Tournament: A tournament that is open only to members of a single Organization Member or a subset thereof.

(B) Organization Members and their members shall be entitled to sponsor and/or approve tournaments in and according to reasonable requirements they establish as long as done so in a fair and timely manner. No Organization Member or member of an Organization member shall have a bylaw, rule or policy that prohibits their members from participating in Unrestricted Tournaments. Organization Members may not deny approval to host a tournament on the basis that the tournament is Unrestricted.

Section 3.

This policy does not apply to Professional Leagues or Indoor Professional Leagues.

III. RATIONALE

To ensure that players have as many opportunities as possible to participate in tournaments and competitions, and to make the policy consistent with U.S. Soccer's organizational structure.